



## SCHOLARSHIP QUESTIONNAIRE

**SCHOLARSHIP NAME:** What would you like to name the scholarship?  
\_\_\_\_\_ Scholarship

Is this scholarship going to be endowed or annual? Endowed scholarships can be used to grant scholarships into perpetuity. Endowed or Annual? \_\_\_\_\_

**AMOUNT AWARDED:** Variable as funds allow (up to \$\_\_\_\_\_) Please indicate any cap on the award(s) you would like to give to candidates.

*Note: variable awards allow the committee discretion in award amount to best meet student needs.*

**DATE ESTABLISHED:** \_\_\_\_\_

**CRITERIA:** Donors determine the criteria that committee members use to consider awarding funds to students that have applied for a scholarship who meet these pre-determined characteristics.

1. Most Scholarships include language regarding financial need. Student must demonstrate a financial need for supplemental funding. Would you like to use this criteria? Yes\_\_\_ No\_\_\_  
*(The common terminology that allows committee members to consider the most students who match other criteria is above)*
2. Student must have a minimum grade point average of (please list any required GPA here. \_\_\_\_\_  
*Note: a common GPA to allow you to match your scholarship to the most students is 2.0.*
3. Student must be a United States citizen or resident alien. Is this criteria desired for your award? Yes\_\_\_ No\_\_\_
4. Student may be enrolled on a \_\_\_full-time or \_\_\_part-time basis.

5. Student must be enrolled in \_\_\_\_\_ Field of Study.
5. Scholarship will cover (please select all that apply): \_\_\_\_\_tuition, \_\_\_\_\_fees,  
\_\_\_\_\_books, \_\_\_\_\_materials required by the syllabus.
6. Please list any special instructions/notes/preferences here: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Donor or Donor Designee: \_\_\_\_\_  
Printed Name of Donor or Donor Designee: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_  
Printed Name of Witness: \_\_\_\_\_  
Date: \_\_\_\_\_

Amended Date: \_\_\_\_\_  
Signature of Donor or Donor Designee: \_\_\_\_\_  
Printed Name of Donor or Donor Designee: \_\_\_\_\_  
Synopsis of Changes Made to Criterial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Office Use Only:**  
Changes entered into scholarship database by (print name): \_\_\_\_\_  
Date of Entry: \_\_\_\_\_  
Scanned copy of signed document scanned and entered into donor database by (print name): \_\_\_\_\_  
Date of Upload: \_\_\_\_\_