

## Employee Payroll Deduction Authorization Form

Name: \_\_\_\_\_ Employee ID: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name(s) as you would like it (them) to appear in Annual Report: \_\_\_\_\_

Address for Acknowledgements (home or PSC Interoffice): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

This Form:  Replaces  Is in addition to  Cancels my current payroll deduction.

I authorize and request that the amount below be deducted from my paycheck each pay period and be remitted to the Pensacola State College Foundation.

\$ \_\_\_\_\_ Per Pay Period (use calculation below or choose your own amount) x 24 = \$ \_\_\_\_\_ annually.

Designate your gift to the following:

- Unrestricted/Fund for Excellence (Area of Greatest Need)**
- Alumni Association
- Anna Society\* - Visual Arts Membership Group
- Boosters\* - Athletics Membership Group
- Friends of Culinary Arts\* - Culinary Arts Membership Group
- Friends of Performing Arts\* - Performing Arts Membership Group
- Program Support: \_\_\_\_\_
- Scholarships: \_\_\_\_\_

Gift Each Year	Per Paycheck 9 month/12 month
\$100	\$5.56/\$4.17
\$150	\$8.34/\$6.25
\$250	\$13.88/\$10.42
\$400	\$22.23/\$16.67
\$500	\$27.78/\$20.84
\$1,000	\$55.56/\$41.67
\$1,500	\$83.34/\$62.50
\$3,000	\$166.67/\$125.00

**\*\*Annual gift amounts may differ slightly due to rounding.**

**Donors making gifts of \$1000+ to a single program or spread across multiple programs/membership groups are recognized as members of the President's Circle.**

\*Denotes the fact that there is a benefit for membership in the group & that a portion of your gift may not be tax deductible. IRS Code requires any benefit received by the donor be deducted from the portion of the gift claimed as a tax deduction.

I would like to be a continuous giver and ensure that my pledge will be automatically renewed every year.

I would like to **opt out** of benefits and make my full gift tax-deductible.

**Count my gift as part of the PSC Comprehensive Campaign.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Frequently Asked Questions: Employee Giving & ALL IN Campaign

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### **What is the Faculty & Staff ALL IN Campaign?**

The ALL IN Faculty & Staff Campaign is an organized fundraising effort that encourages PSC faculty and staff members to support a program or initiative within the College's strategic priorities. Employees can invest in what's most meaningful to them. Collectively, our gifts will fund programs and scholarships that make a lasting impact on current and future generations of PSC students.

### **Why does Pensacola State College need faculty and staff support?**

When faculty and staff members participate in the ALL IN Campaign, PSC gains much more than dollars toward our fundraising goal. Contributing employees demonstrate to others that the mission and the college matter to them. When we stand behind the college, we send a powerful message to others.

### **How much should I give?**

Giving is entirely optional and voluntary. Every gift, no matter the size, matters.

### **Are there benefits for memberships in groups listed?**

For PSC membership group benefits please contact Layla Zandi, Donor Relations Coordinator at [lzandi@pensacolastate.edu](mailto:lzandi@pensacolastate.edu) or 484-1560.

### **How does payroll deduction work?**

Payroll deduction is an easy way to make a gift. When you enroll in payroll deduction, your gift is automatically deducted from and documented on your paycheck in the amount and timeframe you specify. This makes charitable deductions on taxes easier to file.

### **Can I make a one-time gift?**

Yes, gifts may be made with a credit card online at <https://foundation.pensacolastate.edu/give-now/> or by check payable to Pensacola State College Foundation.

### **Is my Gift Tax-deductible?**

Gifts to Pensacola State College are tax-deductible to the fullest extent of state and federal law.

**Thank You for Supporting Pensacola State College!**