



Board of Governors - Board Member Acceptance of Responsibilities

*Pensacola State College Foundation is committed to our **mission**:*

The Mission of Pensacola State College Foundation is to change lives by providing students access to an affordable, quality education and to support the growth and development of PSC, its faculty, staff, and campus facilities in order to enhance the College's impact in its surrounding communities.

*We are integral to the PSC **vision**:*

Pensacola State College Foundation transforms lives and builds futures through academic excellence created by honoring the intent of donors who invest in Pensacola State College.

As a Governor of Pensacola State College Foundation, I am fully committed and dedicated to the mission and have pledged to carry out this mission. I understand that my duties and responsibilities require me to:

1. Accept the by-laws and operating principles and understand the moral responsibility for the health and well-being of Pensacola State College Foundation.
2. Act with informed judgment in making decisions, and avoid any actual conflict of interest or appearance of conflict of interest, and disclose any actual or potential conflict of interest to the Executive Committee.
3. Accept shared legal responsibility, along with all board members, for this organization: responsibility to know and oversee the implementation of policies and procedures.
4. Ensure shared fiscal responsibility, with all board members, for PSCF's budget by taking an active part in reviewing, approving, & monitoring the budget & related fundraising efforts.
5. Attend at least four of the five regularly scheduled bi-monthly Board meetings (to remain in good standing); and attend the annual meeting and retreats. Board members are expected to attend Board meetings. Absences must be excused in advance. Excessive or unexcused absences will initiate a review and recommendation from the Board Nominating Committee, to retain or reappoint the member's position. Absences are excused by the Board President.
6. Actively participate in at least one Board or program committee as well as serving on one fundraising or impact based committee.
7. Give to or directly raise \$1,000 to support the organization and its operations.
8. Participate in a minimum of one Pensacola State College Foundation sponsored fundraising events annually and solicit a minimum of two sponsors or donor prospects to attend.
9. Actively participate in Board development by identifying and soliciting potential Board members.
10. Participate in strategic planning.
11. Instigate regular and ongoing communications with the Board President and the PSCF Executive Director.
12. Advocate for Pensacola State College Foundation and enhance the organization's public image.

I have read and hereby accept the above Board Member Roles and Responsibilities. If I am not able to meet my obligations as a Board member, I will discuss my membership with the Board President or Nominating Chair and Executive Director.

Printed Name

Signature

Date